

# River Dell Regional High School

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Brian Pepe, Principal

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## 2023-2024

## ***HANDBOOK***

Dear Students:

Welcome back, or if this is your first year at River Dell, welcome to one of the finest schools in New Jersey! We pride ourselves on being a comprehensive high school where students have the opportunity to experience a wide variety of courses, co-curricular activities and athletics. Take advantage of all this school has to offer and enjoy your time here. The staff and I are here to help, so seek assistance when you need it. Have a wonderful year!

Brian Pepe  
Principal

Follow us on Instagram



## ACTIVITIES/CLUBS

Anime Club  
Art Club  
Best Buddies  
Biology Club  
Book Club  
Business Club  
Chess Club  
Chinese Language/Culture Club  
Chinese National Honor Society  
Computer Science Club  
Creative Writing  
Debate Team  
DECA Club  
Diversity Club  
Drama Club  
Environmental Action  
Ethics Bowl  
French National Honor Society  
Future Engineers Club  
Future Teachers Club  
Girls Who Code Club  
GSA Club  
Habitat for Humanity Club  
Hawks Political Club  
Health Occupations Students of America Club  
History Club  
Human Rights Club  
Interact Club  
Italian National Honor Society  
Jazz Band  
Key Club  
Literary Magazine  
Marching Band/Drill Squad  
Marketing Club  
Math Team  
Model United Nations Club  
Mu Alpha Theta  
National Art Honor Society  
National English Honor Society  
National Honor Society  
Newspaper – The Ridellion  
Peer Leadership  
Photography Club  
Podcasts Club  
Quiz Bowl  
Red Cross Club  
Safe Club  
Science National Honor Society  
Show Choir  
Ski Club  
Spanish National Honor Society  
Spring Musical  
STEM Club  
Stigma Free Club  
Student Government Organization  
Teen Freedom Corps  
Tri-M Music Honor Society  
Ukulele Club  
Video Club  
Wellness Club  
Yearbook  
Zoology Club

A student must be in attendance at least half of the school day to participate in any after school activity. All activities must be approved by the Administration. In addition, students must follow the student code of conduct at all events.

## **BOYS' SPORTS**

### **FALL**

Football  
Cross Country  
Soccer  
Volleyball  
Tennis and Cheerleading

### **WINTER**

Wrestling  
Basketball  
Hockey  
Bowling  
Indoor Track  
Swimming

### **SPRING**

Baseball  
Track  
Tennis  
Golf  
Lacrosse

## **GIRLS' SPORTS**

### **FALL**

Field Hockey  
Cross Country  
Soccer

### **WINTER**

Basketball  
Cheerleading  
Bowling  
Indoor Track  
Swimming

### **SPRING**

Softball  
Track  
Golf  
Lacrosse

## **TECHNOLOGY POLICY FOR COMPUTER NETWORK**

The River Dell Regional School District is pleased to offer its students access to computers, the River Dell network and its resources. This technology will help propel our school district through the communication age by allowing students to access and use digital resources, communicate and collaborate with individuals and groups around the world, and significantly expand their available knowledge base.

With the privilege of digital access comes **responsibility** and **accountability**. The River Dell Schools expect that all students using the District network and the Internet services it provides will:

1. Agree to the technology policy and all forms in Community Pass
2. Understand the use of the District network and Internet services is privilege which may be terminated by the school for failing to abide by the policies described in the Acceptable Use Policy

Any student in violation of the Acceptable Use Policy will meet with the building Administration.

Minimal Consequence – Two week removal from River Dell Internet Services.

Maximum Consequence – Indefinite removal from Internet Services, parent conference with Administration.

## **AFFIRMATIVE ACTION/SEXUAL HARASSMENT**

The River Dell Regional Board of Education has a policy not to discriminate on the basis of race, color, creed, religion, sex, ancestry, national origin, or social economic status, or handicap in its educational programs or activities and employment policies as required by Title IX of the Education Amendment of 1972 and N.J.A.C. 6:4-1 and NJSA 10:5-1. The Board of Education guarantees that the sexual harassment of a student by any other student or school member cannot be tolerated.

### **SECTION 504 – Americans with Disabilities Act**

Section 504 is an Act which prohibits discrimination against persons with handicaps in any program receiving Federal financial assistance. The Board of Education, therefore, prohibits discrimination against persons identified as having or having had such disabilities.

The Board of Education ensures a speedy response to plaintiffs and provides grievance procedures for the resolution of student, employee, and parental complaints regarding Affirmative Action/Sexual Harassment and Section 504 complaints.

## **ANNOUNCEMENTS**

Announcements of activities and current interest are made during the school day. If you are a member of an organization and wish to have an announcement of public interest made, you should prepare the typed announcement in advance and have the advisor email it to [Aileen.Norton@riverdell.org](mailto:Aileen.Norton@riverdell.org). Announcements are read during the second period of the day.

# NCAA ATHLETIC ELIGIBILITY

In order to be eligible to play sports in Division I or II you must graduate from high school and complete a curriculum of at least 16 core courses.

## DIVISION I

### Full Qualifier

Complete 16 Core Courses

- Ten of the 16 core courses must be complete before the seventh semester (senior year) of high school
- Seven of the 10 core courses must be in English, Math or Science

Minimum Core-Course GPA o 2.300

Meet the sliding scale requirement of GPA and ACT/SAT score

Graduate from High School

### Academic Redshirt

Complete 16 Core Courses

Minimum Core-Course GPA of 2.000

Meet the sliding scale requirement of GPA and ACT/SAT score

Graduate from High School

## CORE GRADE-POINT AVERAGE/TEST SCORE

Division II has no sliding scale. The minimum core grade-point average is 2.000. The minimum SAT score is 820 (verbal and math sections only) and the minimum ACT sum score is 68.

## NCAA DIVISION I SLIDING SCALE INITIAL-ELIGIBILITY INDEX

CORE GPA	SAT	ACT
3.550 & above	400	37
3.525	410	38
3.500	420	39
3.475	430	40
3.450	440	41
3.425	450	41
3.400	460	42
3.375	470	42
3.350	480	43
3.325	490	44
3.300	500	44
3.275	510	45
3.250	520	46
3.225	530	46
3.200	540	47
3.175	550	47
3.150	560	48
3.125	570	49
3.100	580	49
3.075	590	50
3.050	600	50
3.025	610	51
3.000	620	52
2.975	630	52
2.950	640	53
2.925	650	53
2.900	660	54
2.875	670	55
2.850	680	56
2.825	690	56
2.800	700	57
2.775	710	58
2.750	720	59
2.725	730	59
2.700	730	60
2.675	740-750	61
2.650	760	62
2.625	770	63
2.600	780	64
2.575	790	65
2.550	800	66

2.525	810	67
2.500	820	68
2.475	830	69
2.450	840-850	70
2.425	860	70
2.400	860	71
2.375	870	72
2.350	880	73
2.325	890	74
2.300	900	75
2.275	910	76
2.250	920	77
2.225	930	78
2.200	940	79
2.175	950	80
2.150	960	80
2.125	960	81
2.100	970	82
2.075	980	83
2.050	990	84
2.025	1000	85
2.000	1010	86

## ATHLETIC ELIGIBILITY

### NJSIAA Eligibility Rules for Student-Athletes:

1. A student-athlete cannot participate in interscholastic athletics if he or she has reached the age of nineteen (19) prior to September 1<sup>st</sup> of any year.
2. To be eligible for athletic competition during the first semester (September 1 to January 31) a student must have passed 25% of the credits (30) required by the State of New Jersey for graduation (120), during the immediately preceding academic year.
3. To be eligible for athletic competition during the second semester (February 1 to June 30) a student must have passed the equivalent of 12.5% of the credits (15 required by the State of New Jersey for graduation (120) at the close of the preceding semester (January 31). Full year courses shall be equated as half of the total credits to be gained for the full year to determine credits passed during the immediately preceding semester.
4. **It is recognized that student-athletes may accelerate their academic programs during their first three years of school. As a result, student-athletes may be eligible in the second semester of their SENIOR year even when they carry less than 12.5% or 15 credits during the first semester provided they are meeting the school districts graduation requirements and are PASSING all courses in which they are enrolled at the start of the first semester. A student cannot claim this if they have withdrawn failing (WF) from a class during the first semester. It is recommended that enough credits be taken to meet and exceed the 15 credits even in the event of the failure of one class during the first semester.**

## ATTENDANCE POLICY

### Goal

Daily attendance in all classes is vital for the successful completion of the course requirements of River Dell Middle and High Schools. The exchange of ideas which takes place in the classroom is crucial in the development of a pupil's understanding of each course and cannot be adequately "made up" through alternative assignments.

### Definitions and Procedures Covering: Absence, Excused Daily Absence, Unexcused Daily Absence, Cuts, Truancy, Early Dismissal, Lateness

#### A. Absence

A pupil is absent who is recorded absent from period one and assigned classes, and is not participating in a field trip. Parents/guardians should call the attendance office by 9:00 A.M. or email [Lynn.loele@riverdell.org](mailto:Lynn.loele@riverdell.org) to report the reason for, and the expected duration of, the absence. If no call or email is received from the parent/guardian, the school shall attempt to call the parent/guardian.

- B. Excused daily absence An absence from class will be excused upon a satisfactory written explanation from a parent/guardian and/or a phoned explanation as recorded by the attendance office. The following are considered excused absences:

1. Verified illness of the pupil. After four or more consecutive days of absence, a pupil must present a doctor's note or the parent/guardian must confer with the principal or his/her designee.
2. Critical family emergency, such as death in the family, serious family illness.
3. Religious observance
4. An alternative educational program, provided prior consent has been obtained from the school administration.
5. College visit, up to three visits.
6. Other urgent personal circumstances that the principal or her designee agrees are valid.

#### Unexcused Daily Absences

- A. A pupil is unexcused when he/she is absent without a valid excuse or did not receive prior school permission to be absent from school.
- B. Vacations, when school is in session, are unexcused. Family vacations should be planned to coincide with the school calendar.
- C. College visits in excess of three are unexcused.
- D. Absences other than those specifically designated as excused may be classified as unexcused upon review by the principal.

#### Cuts (Unexcused Class Absences)

- A. A cut is defined as being present in the school building but failing to report for instruction, without the specific approval of certified personnel, in the period and classroom assigned.
- B. Failure to report for instruction in the assigned period and classroom as a result of being tardy to school without a proper excuse is unexcused.
- C. Classes missed because a pupil is truant are classified as cuts.

#### Truancy (Unexcused Daily Cuts)

Truancy is defined as leaving the school building during the instructional day, without the specific approval of the principal or his/her designee.

Truancy also occurs when a parent/guardian, or other person having charge of the pupil is unable to cause him/her to attend school and further, when a pupil is incorrigible or vagrant.

#### Early Dismissal

Appointments for pupils should be made outside of school hours. Early dismissal should be used only when no other reasonable alternative is available.

- A. Only an administrator is empowered to grant permission for early dismissal.
- B. If a pupil has to be excused from school early, a request in writing must be submitted to the attendance office or an administrator between 7:30 and 8:00am. This note must contain reasons for the request and a telephone number for parent/guardian contact.
  1. If the request is approved, a written permit will be issued to the pupil.
  2. The pupil must sign out before leaving the building and sign in if the pupil returns to school.
  3. If the request is not approved, and should the pupil not appear in class, the absence will be considered and treated as a cut.

#### Lateness

Lateness to school and/or class shall be treated within the guidelines of the regular disciplinary code of the school Policy/regulations 5131 Conduct/Discipline.) Teachers shall initiate conferences in order to change the pupil's behavior. When such conferences fail to achieve the goal of prompt attendance, the teacher shall notify the assistant principal in writing regarding the situation. The assistant principal may place the pupil under whatever appropriate restrictions are necessary to improve the pupil's sense of responsibility. Consequences for accumulated occurrences of tardiness may include detention, loss of credit and an unexcused school day absence, loss of privileges, unable to attend field trips / school events. Ultimately, suspension from school may result. The same restrictions apply to a pupil who is not present for period one and fails to sign in at the area designated by the administration.

#### Procedures Relating to Loss of Credit

All excused and unexcused absences are included in attendance records. A pupil whose absences exceed ten percent (18 days) of the scheduled classes for each course may be denied credit for the course. Loss of credit will occur in all cases when a pupil has attained the following absences unless he or she successfully appeals the loss of credit:

- 9 absences in a one semester course

- 18 absences in a full year course

A student must be in attendance at least half of the school day to participate in any after school activity.

Pupils absent from school for any reason are responsible for completion of assignments missed because of their absence.

**Students listed as cut/truancy will receive a zero for the day's work missed.** Students listed as absent unexcused must make up work upon return to school. Students suspended will have the opportunity to make up work missed on the actual day of suspension. It is the **student's responsibility** to see every teacher prior to the suspension for work.

Students have **48 HOURS** to correct an error in attendance.

## ATTENDANCE PROCEDURES

**Daily attendance at school is important. If you must be absent, a parent/guardian must inform the school of that absence within 24 hours of the absence.** Parents have several ways to notify the school if a student is absent:

1. Call the attendance office in the morning (201-599-7200 ext. 7211) in advance of the absence.
2. Email Ms. loele at [Lynn.loele@riverdell.org](mailto:Lynn.loele@riverdell.org).
3. Log into the Genesis parent portal and click on "Notify Attendance Office" and fill out the information required.

**FAILURE TO DO ANY OF THE ABOVE REQUIRES THAT A NOTE ACCOMPANY THE STUDENT ON THE DAY OF HIS/HER RETURN TO SCHOOL AFTER THE ABSENCE.**

**Parents/guardians can view their child's daily attendance, grades and discipline by visiting the Genesis Parent Portal.** Class attendance is taken every period, and if a student is unaccounted for, the teacher will mark that student **UNVERIFIED**, **which becomes an unexcused absence in 24 hours, unless a parent/guardian sends a note to school on the day the student returns.**

### STUDENT ABSENCE NOTES

An absence note written by a parent/guardian only should be presented to the attendance office by 8:00am on the day the student returns to school. The absence note should contain:

- a. name of student
- b. date or dates of absence
- c. reason for absence

### LATE TO SCHOOL PROCEDURES

Students arriving after 8:00 a.m. must report to the main lobby and sign in at the attendance kiosk. Notes explaining the tardiness should be given to Ms. loele. It is the responsibility of the student to be **ON TIME** to class and school. Tardies to class may affect a participation grade. Continuous tardies to school/class may constitute disciplinary action by the classroom teacher or administration.

### CUT POLICY

A student who is absent from class without an excused reason is considered to have a "cut/truancy". This includes: those periods which are missed at the beginning of the day without an excused reason. (Ex. Oversleeping is not a valid reason.)

**Absences from school without notification will be recorded as cuts/truancies.** Cutting class is a serious offense.

Students who cut face the following penalties:

- \* no makeup work
- \* loss of credit for the day's work; detention; parental conference; suspension from school and activities; loss of credit.

The number of cuts/truancies that can result in LOSS OF CREDIT ARE:

Semester Course – 3 cuts/truancies

Year Course – 5 cuts/truancies

Notification will be mailed to all parents.

## LOSS OF CREDIT - APPEALS

If you lose credit in a class because of attendance or cuts/truancies, you may file an appeal to the Vice Principal **within five days of receipt of notice.** Parents/guardians will be notified about possible loss of credit. Appeal forms will be sent to parents. Appeals are acted upon at the end of the semester for semester courses or on or about mid-June for full year courses.

## BULLYING AND HARASSMENT

River Dell Regional High School

Harassment, Intimidation, Bullying Defined

***Harassment, intimidation or bullying means any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory (handicap) disability, or by any other***

**distinguishing characteristic, that takes place on school property, at any school sponsored function (or), on a school bus, or off school grounds as provided for in section 16 of P.L 2010, CHAPTER 122, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students and that:**

- **A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the student's property, or placing a student in reasonable fear of physical or emotional harm to his person or damage to his property; (or)**
- **Has the effect of insulting or demeaning any student or group of students in such a way as to cause substantial disruption in, or substantial interference with, the orderly operation of the school;(or)**
- **Creates a hostile environment for the student by interfering with a student's education or by severely or pervasively causing physical or emotional harm to the student.**

## **CELL PHONES**

**THE USE OF CELL PHONES IS NOT PERMITTED IN CLASS.** If caught using a phone in class, it will be confiscated and given to an Administrator. Disciplinary action will be taken according to the Code of Conduct.

## **EAR BUDS / HEADPHONES**

Ear buds and headphones cannot be worn in the hallways or in class without permission.

## **CHEATING AND PLAGIARISM**

### **Academic Integrity Policy of River Dell High School**

Academic honesty and integrity are pillars of all educational communities including at River Dell High School. To create an atmosphere of intellectual curiosity and growth and imbue these values in our students, the following policy is in place to guide students in developing their academic integrity.

#### **Definitions**

- **Cheating** is defined as violating rules dishonestly or practicing fraud or deceit. Cheating includes but is not limited to the following acts:
  - Communicating answers to homework, tests, or other assignments to other students by any means.
  - Preprogramming a calculator to contain answers or other unauthorized information during tests.
  - Colluding is collaborating with another student on a test or other assignment without the prior express approval of the teacher. This includes work not specifically designated as group work or allowing another student/s to copy one's work and submitting it as their own, whether intended or unintended.
  - Submitting the same paper or assignment for more than one course without the express approval of both teachers.
  - Allowing others to do an assignment, paper, or other academic work, including a term paper service.
  - Using prohibited materials such as notes, charts, or otherwise concealed information during tests.
- **Plagiarize (or plagiarism)** is defined as stealing and passing off the ideas and words of another as one's own or using another's words or product without citing the source appropriately. Examples include but are not limited to the following:
  - Buying, stealing, or borrowing a paper.
  - Hiring someone to write a paper.
  - Copying directly from another source without citing it.
  - Using a source too closely when paraphrasing.
  - Building on someone's ideas without citation.
  - Copying or attempting to copy someone else's homework, test, project, lab, etc.

#### **Procedure**

1. The teacher will collect all evidence of a violation of the Academic Integrity code.
2. The teacher will inform the student and Guidance Counselor of the violation and the consequences, (outlined below)



3. The teacher will report any act of Academic Dishonesty to the principal or their designee.
4. The teacher will contact the parent initially via email, then follow-up with a phone or virtual meeting to inform them of the violation and the consequences (outlined below).

#### **Consequences**

<b>Offense or Violation</b>	<b>1<sup>st</sup> Disciplinary Action</b>	<b>2<sup>nd</sup> Disciplinary Action</b>
<b>Plagiarism</b>	Any student caught plagiarizing another work, be it published or unpublished, shall receive a zero on the assignment  Parent & Guidance contacted by the teacher	Should the student commit another such act in the same course or in a subsequent course, the student shall not receive the assigned credits for the course in which the second such act shall have been committed and shall be placed on a non-credit status*  Parent contacted by the principal or their designee  Guidance contacted by the principal or their designee
<b>Cheating</b>	Any student caught cheating on an assessment or assignment shall receive a zero on that assessment/assignment  Parent & Guidance contacted by the teacher	
<b>Collusion</b>	Any student caught giving his or her work to be plagiarized by another student will receive a 60  The student who plagiarized the work will receive a zero.  Parent & Guidance contacted by the teacher	

\*Before a student may be denied credit for a course, the student and his or her parents or guardian shall be given written notice that such action is under consideration and the reason therefore, and the student shall be given an informal hearing before the principal at which he may rebut the evidence or plead mitigation and present witnesses in his or her behalf. If the circumstances warrant, and if he/she deems it appropriate, the principal may also refer the student to the Child Study Team for evaluation and may take such further action at his or her discretion Subject to due process. (River Dell Board Policy File Code 5131)

## **CLASS ASSIGNMENTS**

Assignments are due on the date given by the classroom teacher. Failure to turn in assignments may result in a zero. Students with recorded cuts/truancies will receive a zero for that day's missed work/**no make up**.

## **CLASS OFFICE ELECTIONS**

Students may not run for class office if they have been suspended out of school or involved in a serious disciplinary infraction (to be determined at a disciplinary meeting) during the school year they wish to run for office.

## **CLASS RANK AND COURSE WEIGHTING**

Rank in class will not be reported nor computed. Instead, colleges will receive a grade distribution. A weight of 3 points is added to honors classes and 5 points to Advanced Placement and SUPA classes for the purpose of computing the Grade Point Average that will be used in the grade distribution chart.

Students in A.P. level classes, not signing up to take the A.P. test by December of the school year, will have the school records reflect that the class was taken at honors level with a weight of +3.

## **COUNSELING SERVICES**

Ms. Kirkby, Director of Student Personnel  
 Ms. Amadeo  
 Ms. Anderson  
 Mr. DiUbaldo  
 Ms. Farfalla  
 Mrs. Garcia

## **COURSE LEVEL CHANGES**

Students may not change course levels after the first marking period. See guidance counselor for more information.

## **DETENTION**

Any teacher or administrator may assign detention to students who violate classroom/school rules. Students are expected to honor any and all detentions, or face more severe consequences, including, but not limited to multiple detentions, in school suspension, or out of school suspension. Often a student will receive two administrative detentions as a result of failure to attend a teacher's detention. During detention, students must follow the following guidelines:

1. No talking.
2. Cell phones are not permitted in the detention room.
3. Students should bring schoolwork with them.
4. Sleeping is not permitted.

## **CONDUCT/DISCIPLINE**

### **I. STUDENT BEHAVIORAL EXPECTATIONS:**

Students within the River Dell Public School District shall conform to reasonable standards of behavior, to respect the person, property and rights of others, to obey constituted authority, and to respond to those who hold that authority. Accordingly, all students are required to adhere to the following rules and regulations, and to submit to such disciplinary measures as are appropriately designed for infraction of such rules.

- A. All students shall be in school at the official time — 7:55am to prepare for 8:00 first period.
- B. All students shall be on time to each class.
- C. Students shall attend all classes assigned.
- D. Students shall treat staff and other students with respect, which includes exhibiting sensitivity to the feelings and thoughts of others.
- E. Students shall respect the property of others, including school, staff and other students. As such, students shall exhibit care for school property, including books, school furniture and other school equipment.
- F. Students shall demonstrate appropriate respect for authority, which includes listening and obeying adults in positions of authority, such as administrators, teachers, lunch supervisors and other adults in the school environment.
- G. Students shall be truthful.
- H. Students shall not engage in cheating or academic dishonesty, including print and/or Internet plagiarism.
- I. Students shall use appropriate language at all times. Specifically, students shall not use profanity or other offensive language.
- J. Students shall dress appropriately for school each day, in accordance with the Board's policy on student dress. Specifically, Board Policy No. 5132 prohibits dress or grooming which presents health/safety hazard to the student or others in the school, interferes with school work, creates disorder/distraction, disrupts the educational program and/or restricts movement or blocks vision. Students are further prohibited from wearing on school property any clothing, apparel and/or accessories indicating that the student has membership in and/or affiliation with, any gang associated with criminal activities.
- K. Students shall not bring non-academic items to school which may disrupt the learning process, including but not limited to toys, remotely activating paging devices, water pistols, and/or any other recreational device or object. Use of such items in any area of the school is prohibited. Weapons and/or dangerous instruments are expressly prohibited at all times.
- L. Students shall resolve conflicts in a positive and meaningful manner, without resorting to fighting and/or engaging in other violent behavior.
- M. Students shall promote a positive and tolerant school environment, and shall not engage in harassment, intimidation, bullying, hazing, technology threats and/or other disruptive or dangerous behavior.
- N. Students shall attend school free of alcohol, tobacco products, drugs, steroids and/or other controlled dangerous substances. Students are expressly prohibited from using, consuming, possessing, distributing or being under the influence of such substances.

- O. Students shall not engage in gambling (including card playing) on school property, including on school buses and at school sponsored functions.
- P. Students shall not engage in excessive and/or inappropriate displays of affection.
- Q. Students shall use school computers for educational purposes only, and shall comply with Board Policy No. 6142.10, governing the use of computers and/or the Internet.
- R. Students shall act appropriately in the cafeteria, to clean up their table and surrounding area after eating and drinking and to refrain from throwing food/drink, running, fighting, taking food out of the cafeteria, using inappropriate language, and/or harassing other students. Students shall remain in the school building during school hours and may leave only with permission of the administration.
- S. Smoking/Vaping and use of tobacco related products are prohibited in any area of the school buildings/grounds. The laws of the State of New Jersey (N.J.S.A. 2A:170-25.9) state that violators of this regulation may be referred to the authorities and fined up to \$250.

Although this list of expectations does not cover all acts of misbehavior, any behavior that is destructive, disrespectful or inappropriate to community or school standards may be subject to the consequences established in the state recommended code of student behavior, policy of the Board of Education and/or other such consequences as judged appropriate by the administration.

## II. **CONSEQUENCES FOR VIOLATION OF SCHOOL RULES**

### A. **Referral Structure**

Student behavior development must be individualized and must show specific objectives and applied performance. To maintain consistency in these areas, the school staff will utilize the following ladder of referral structure:

- 1. Level one: Student and teacher
- 2. Level two: Student, teacher and parent/guardian
- 3. Level three: Assistant Principal, student and parent
- 4. Level four: Student, teacher, parent, administrator and special services personnel

Prior to sending a student to the office, the teacher must notify the office.

### B. **Disciplinary Actions:**

Students violating any rules or regulations set forth in any Board policy, regulation and/or Code of Conduct shall be subject to appropriate disciplinary action depending on the severity of the student's behavior, the developmental ages of the student offenders as well as the students' histories of inappropriate behaviors. A list of potential consequences for violation of district rules is presented below. The list is not an exhaustive list and is shown for illustrative purposes only.

- ✓ Parental notification
  - ✓ Detention
  - ✓ Progressive detention
  - ✓ Restitution for cost of damages
  - ✓ Confiscation of property
  - ✓ Loss of computer privileges
  - ✓ Loss of cafeteria privileges
  - ✓ In-school suspension
  - ✓ Out-of-school suspension
  - ✓ Loss of credit
  - ✓ Removal from regular education program
  - ✓ Expulsion
  - ✓ Referral to outside agencies
  - ✓ Referral to local law enforcement
  - ✓ Other consequences as deemed necessary by the school administration
- 1. Offenses not related to student/staff safety and well-being, or destruction of school property:
    - a. Verbal warning;
    - b. Detention;
    - c. Conference with guidance counselor;

- d. Parent/teacher conference.
2. Offenses related to student/safety and well being, or destruction of school property:
  - a. Referral to Assistant Principal;
  - b. Exclusion from extracurricular activities;
  - c. School probation;
  - d. School suspension;
  - e. Expulsion.

**C. Violations of Drug and Alcohol Policy:**

When a student has violated the school's drug and alcohol policy, the student's parent will be informed. Board Policy 5131.6 will be enforced. When the student returns from the required suspension for violating the Board policy, the student must produce a medical certificate showing that the student has undergone a full drug/alcohol assessment and is drug and alcohol free. Additionally, the student will be required to meet with the student assistance counselor.

- D. Corporal Punishment:** No employee shall inflict or cause to be inflicted corporal punishment upon a student, but any such person may, within the scope of his/her employment, use and apply such force as is reasonable and necessary to:
1. Quell a disturbance threatening physical injury to another;
  2. Obtain possession of a weapon or other dangerous object(s) upon the person or within the control of the student;
  3. Maintain self-defense; or
  4. Protect persons or property.

**III. BEHAVIOR AT SCHOOL-RELATED ACTIVITIES**

**A. Dress/Attire:**

Students should dress appropriately for the activity.

**B. Conduct:**

1. Student behavior shall be appropriate for a school activity. Students must be mindful that the laws of the state of New Jersey prohibit vandalism, harassment, trespassing and assault.
2. Students shall conduct themselves in a respectful manner, recognizing the authority of the chaperones and supervisors.
3. Drugs, alcohol and dangerous, controlled substances are strictly prohibited. Students may not attend any school activity under the influence of drugs and alcohol and may not bring drugs or alcohol to any school activity.
4. Smoking/Vaping is not permitted anywhere on school grounds during a school activity.

**C. Procedures For School Dances**

1. Students will be admitted to dances within 30 minutes of the official start time. They may not leave before the conclusion of the dance.
2. Dangerous, overly athletic and inappropriate dances are prohibited (for example, moshing).
3. Parent Notification: The administration shall notify the community in an appropriate manner regarding the conditions for each dance. This may include written notification to all parents explaining policies related to social events.
4. Ticket Purchase: Students may purchase tickets only when showing a permission slip signed by the parent. The parental signature signifies that the parents understand and will enforce the rules by sending drug and alcohol free students to school events.
5. Handbags: All bags and backpacks can be checked with the chaperones.
6. Guests for Proms: A student who wishes to bring a guest who is not a student of the River Dell Regional Schools to an event otherwise limited to River Dell Regional students must obtain a guest pass and parent permission form one week before the event from the office of the Assistant Principal. Guests must obey all school rules. In some instances, guests will not be permitted.
7. Any contraband confiscated from a student at any school activity will be turned over to law enforcement authorities as required by law.
8. Students who are removed from school dances/activities for any disciplinary reason may be prohibited from attending any or all future school dances (i.e., the holiday

and homecoming dances, the junior and senior proms). In addition, offenders may be asked to perform community service.

#### IV. SENIOR PRIVILEGES

River Dell Regional High School offers members of the senior class privileges that extend beyond those normally granted to underclass students. The administration extends to its senior students a measure of recognition for their special status in our school. These off-campus privileges are not a gift, but rather, should be seen as an expression of mutual trust. Students shall comply with the procedures established for the operation of the school.

##### A. Lunch Period:

Seniors will be eligible for off-campus lunch privileges only after their parent(s)/guardian(s) sign the Board of Education's Release of Liability form. Once a senior reaches 18 years of age, the adult senior must sign the Board of Education's Release of Liability form to be eligible for off-campus lunch privileges. Failure of the parent(s)/guardian(s) or adult student to sign the Release of Liability form will result in the revocation of this senior privilege. Parent(s)/guardian(s) or adult students may revoke this privilege at any time by providing written notice to the Principal. During the lunch period, the following conditions will apply:

1. **Under no circumstances are seniors to provide transportation to or escort underclass students who seek to leave the campus illegally.**
2. Any senior who returns late to class 4 or more times following open/extended lunch will lose his/her privilege for a semester.
3. Students should be mindful that their off-campus conduct is reflective of the reputation of the River Dell School District. Verification of reckless driving or inappropriate behavior in the community during the lunch period and/or the remainder of the school day will result in the revocation of this privilege for the involved individuals.
4. Off-Campus privileges will remain in effect until the December holiday recess, at which time the program will be reviewed. Due to concerns regarding off-campus student safety during inclement weather, the administration may suspend all off privileges through the winter months, and/or as otherwise deemed appropriate
5. The administration reserves the right to suspend and/or eliminate any or all off campus privileges at any time.

#### V. ANTI-BULLYING POLICY

- A. Students shall treat each other with civility and respect. Acts of harassment, intimidation or bullying against any student will not be tolerated. Any employee or student who witnesses or has knowledge of harassment, intimidation or bullying must report the incident.
- B. Alleged violations of the policy shall be reported to the Principal and may be:
  1. Made in writing on the Harassment Report Form available in the principal's office.
  2. Made orally. If oral, a written summary shall be prepared by the principal.
  3. Made anonymously. However, but no formal disciplinary action may be based solely on an anonymous report.
- C. The Principal shall make a prompt investigation of such reports. He/she shall consider the nature and circumstances of the act in determining a response, which may be individual (isolated instances where it is appropriate to focus on the individuals committing the acts) or institutional (i.e. classroom level, grade level, school level)
- D. Individual acts of bullying, harassment and/or intimidation including technological threats shall be subject to student discipline referrals and to disciplinary action for offenses related to staff/student safety and well-being. (see section II B above).
- E. Institutional acts including technological threats shall also be subject to student discipline referrals and to offenses related to staff/student safety and well being, but may also involve other actions and activities such as:
  1. School and/or community surveys,
  2. Mailings,
  3. Focus groups,
  4. Adoption of research-based anti-bullying program models,

5. Training for certified and non-certified staff;
  6. Participation of parents and other community members and organizations,
  7. Small or large group presentations,
  8. Involvement of law enforcement officials,
  9. Any other actions and activities deemed appropriate by the Board of Education.
- F. The Board of Education shall not tolerate an act of reprisal or retaliation for reporting such incidents, nor will the Board tolerate false accusations of such acts.

## STANDARD DISCIPLINARY GUIDELINES

OFFENSE/VIOLATION	1 <sup>ST</sup> DISCIPLINARY ACTION	2 <sup>ND</sup> DISCIPLINARY ACTION	3 <sup>RD</sup> + DISCIPLINARY ACTION
<i>Cutting / Truancy (also see cutting &amp; truancy in handbook)</i>	<ul style="list-style-type: none"> <li>Zero grade for all work missed</li> <li>Parent &amp; guidance contact by office</li> </ul>	<ul style="list-style-type: none"> <li>Zero grade for all work missed</li> <li>Two central detentions (lunchtime)</li> <li>Parent &amp; guidance contact by office</li> </ul>	<ul style="list-style-type: none"> <li>Zero grade for all work missed</li> <li>Loss of privileges/participation in activities</li> <li>In-school suspension</li> <li>Parent &amp; guidance contact by office</li> </ul>
<i>Tardiness to school</i>	<ul style="list-style-type: none"> <li>5<sup>th</sup> tardy, central detention assigned by Assistant Principal</li> <li>7<sup>th</sup> + tardy, loss of privileges/participation in activities (determined by administration)</li> </ul>		
<i>Tardiness to class (1<sup>st</sup> tardy)</i>	<ul style="list-style-type: none"> <li>Teacher detention</li> </ul>	<p><b><i>Punctuality is a wholesome work ethic that may directly affect a student's success in school.</i></b></p> <p><b><i>In an effort to reduce the number of students arriving to school late as well as their classes throughout the day, we are revising our consequences as indicated in the columns to the left.</i></b></p> <p><b><i>Please make every effort to arrive to school and class on time.</i></b></p>	
<i>Tardiness to class (2<sup>nd</sup> tardy)</i>	<ul style="list-style-type: none"> <li>Teacher detention</li> <li>Parent contact by teacher</li> </ul>		
<i>Tardiness to class (3<sup>rd</sup> tardy)</i>	<ul style="list-style-type: none"> <li>Guidance counselor contact by teacher</li> <li>Assistant Principal contact by teacher</li> <li>Two central detentions (lunchtime)</li> </ul>		
<i>Tardiness to class (4<sup>th</sup> + tardy)</i>	<ul style="list-style-type: none"> <li>Central detention (before school)</li> <li>Loss of privileges/participation in activities</li> </ul>		
<i>Missing teacher detention</i>	<ul style="list-style-type: none"> <li>Meeting w/ Assistant Principal</li> </ul>	<ul style="list-style-type: none"> <li>Two central detentions (lunchtime)</li> </ul>	<ul style="list-style-type: none"> <li>Central detention (after school)</li> <li>Parent contact</li> </ul>
<i>Missing central detention</i>	<ul style="list-style-type: none"> <li>Two central detentions (lunchtime)</li> </ul>	<ul style="list-style-type: none"> <li>One central detention (after school)</li> <li>Parent contact</li> </ul>	<ul style="list-style-type: none"> <li>In-school suspension</li> <li>Parent conference w/administration</li> <li>Loss of privileges/participation in activities</li> </ul>
<i>Disruptive / Disrespectful behavior</i>	<ul style="list-style-type: none"> <li>Two central detentions (lunchtime)</li> <li>Parent and guidance counselor contact by teacher</li> <li>Meeting w/ Assistant Principal</li> </ul>	<ul style="list-style-type: none"> <li>One central detention (after school)</li> <li>Parent &amp; guidance counselor contact by teacher</li> <li>Mediation by Assistant Principal</li> </ul>	<ul style="list-style-type: none"> <li>Out of school suspension</li> <li>Parent conference w/administration</li> <li>Guidance counselor contact</li> <li>Loss of privileges/participation in activities</li> </ul>
<i>Insubordinate behavior</i>	<ul style="list-style-type: none"> <li>Based upon the nature and severity of the behavior, consequences may range from central detention to out-of-school suspension. For all such cases, parents will be notified and/or parent conference held.</li> </ul>		
<i>Smoking/using tobacco or tobacco products including vaping</i>  <i>Possession of tobacco or tobacco products including vaping</i>	<ul style="list-style-type: none"> <li>One day in-school suspension</li> <li>Meeting w/ SAC</li> <li>Parent contact</li> </ul>	<ul style="list-style-type: none"> <li>One day out-of-school suspension</li> <li>Mandatory attendance in an anti-smoking program</li> <li>Parent conference w/administration</li> </ul>	<ul style="list-style-type: none"> <li>Out of school suspension (amt of days determined by administration)</li> <li>Mandatory attendance in an anti-smoking program</li> </ul>

	<ul style="list-style-type: none"> <li>Ineligible to attend overnight field trips</li> <li>Possible municipal court complaint filed</li> </ul>	<ul style="list-style-type: none"> <li>Municipal court complaint filed</li> <li>Ineligible to attend field trips</li> </ul>	<ul style="list-style-type: none"> <li>Parent conference w/administration</li> <li>Possible summons issued: court date</li> </ul>
<i>Fighting</i>	<ul style="list-style-type: none"> <li>One to three days out-of-school suspension</li> <li>Parent contact</li> <li>Guidance counselor contact</li> </ul>	<ul style="list-style-type: none"> <li>Three to five days out-of-school suspension</li> <li>Parent conference w/administration</li> </ul>	<ul style="list-style-type: none"> <li>Out-of-school suspension</li> <li>Possible expulsion</li> <li>Loss of privileges/participation in activities</li> </ul>
<i>Leaving school grounds without authorization</i>	<ul style="list-style-type: none"> <li>Two central detentions (lunchtime)</li> <li>Parent contact</li> </ul>	<ul style="list-style-type: none"> <li>Up to one-week central detention (afterschool)</li> <li>Loss of privileges/participation in activities</li> <li>Parent contact</li> </ul>	<ul style="list-style-type: none"> <li>Out-of-school suspension</li> <li>Loss of privileges/participation in activities</li> <li>Parent conference w/administration</li> </ul>
<b>OFFENSE/VIOLATION</b>	<b>1<sup>ST</sup> DISCIPLINARY ACTION</b>	<b>2<sup>ND</sup> DISCIPLINARY ACTION</b>	<b>3<sup>RD</sup> + DISCIPLINARY ACTION</b>
<i>Dress code violations</i>	<ul style="list-style-type: none"> <li>The administration reserves the right to send students home and/or request parents to bring acceptable clothing to school for their child to change into.</li> </ul>		
<i>Misuse of car, illegal parking (Note: reckless driving warrants permanent loss of on-campus driving privileges and suspensions)</i>	<ul style="list-style-type: none"> <li>Administrative warning</li> </ul>	<ul style="list-style-type: none"> <li>Two central detentions (lunch time – underclassmen only)</li> <li>Loss of parking privileges for semester (seniors only)</li> <li>Possible central detentions (seniors only)</li> </ul>	<ul style="list-style-type: none"> <li>Ticket given by local police dept.</li> <li>Loss of parking privileges (seniors only) for year</li> <li>Ineligible for parking privileges (underclassmen)</li> </ul>
<i>Misuse of senior privileges</i>	<ul style="list-style-type: none"> <li>Administrative warning</li> </ul>	<ul style="list-style-type: none"> <li>Loss of privileges for semester</li> </ul>	<ul style="list-style-type: none"> <li>Loss of privileges for the remaining of the year</li> </ul>
<i>Gambling</i>	<ul style="list-style-type: none"> <li>Two central detentions (lunchtime)</li> <li>Parent and guidance counselor contact</li> </ul>	<ul style="list-style-type: none"> <li>One central detention (after school)</li> <li>Referral to SAC</li> <li>Parent conference w/administration</li> </ul>	<ul style="list-style-type: none"> <li>One day in-school-suspension</li> <li>Parent conference w/administration</li> <li>Referral to gambler's clinic</li> </ul>
<i>Technology Policy Violation</i>	<ul style="list-style-type: none"> <li>Meeting w/ Assistant Principal</li> <li>Parent &amp; Guidance contact by office</li> </ul>	<ul style="list-style-type: none"> <li>Two week removal from River Dell Internet Services</li> <li>Parent &amp; Guidance contact by office</li> </ul>	<ul style="list-style-type: none"> <li>Indefinite removal from RD Internet Services</li> <li>Parent conference w/administration</li> </ul>
<i>Academic Integrity</i>	<ul style="list-style-type: none"> <li>See Cheating and Plagiarism policy</li> </ul>		
<i>Pranks or prankish behavior (In any form, for any reason and at any time)</i>	<ul style="list-style-type: none"> <li>At the discretion of the administration, one or more of the actions listed below may be taken.</li> </ul>		
<i>Arson</i> <i>Possession of weapons</i> <i>Assault</i> <i>Sexual assault</i> <i>Robbery</i> <i>Burglary</i> <i>Terroristic threats</i> <i>Bomb threats</i> <i>Sounding false alarms</i> <i>Making false police or fire reports</i> <i>Possession/use of smoke/stink bombs, fireworks, incendiary devices</i>	<ul style="list-style-type: none"> <li>Police action</li> <li>Out-of-school suspension</li> <li>Superintendent's hearing</li> <li>Possible initiation of expulsion proceedings</li> <li>Removal or exclusion from participation in student activities</li> <li>Additional disciplinary action for co-curricular participation will apply</li> </ul>		

<i>Possession of imitation firearm or facsimile weapon</i>			
<i>Vandalism</i> <i>Theft</i> <i>Possession of stolen property</i> <i>Trespassing</i>	<ul style="list-style-type: none"> <li>Depending upon the nature and seriousness of the offense, as determined by the administration, penalties may include suspension, Superintendent's hearing, expulsion proceedings, removal or exclusion from participation in student activities.</li> <li>Restitution, if applicable.</li> <li>Police action, if warranted.</li> <li>Additional disciplinary action for co-curricular participation will apply.</li> </ul>		
<i>Distribution of alcohol and/or controlled substances or paraphernalia</i>  <i>(Also see Alcohol and Drug Policy)</i>	<ul style="list-style-type: none"> <li>Police action</li> <li>Medical examination, including blood and/or urine testing</li> <li>Three to five days out-of-school suspension</li> <li>Referral to SAC</li> <li>Parent conference w/administration</li> <li>Superintendent's hearing</li> <li>Possible expulsion</li> <li>Additional disciplinary action for co-curricular participation will apply</li> </ul>	<ul style="list-style-type: none"> <li>In addition to the penalties for the first disciplinary action, expulsion proceedings will be uninitiated.</li> <li>Additional disciplinary action for co-curricular participation will apply.</li> </ul>	
<b>OFFENSE/VIOLATION</b>	<b>1<sup>ST</sup> DISCIPLINARY ACTION</b>	<b>2<sup>ND</sup> DISCIPLINARY ACTION</b>	<b>3<sup>RD</sup> + DISCIPLINARY ACTION</b>
<i>Possession/use of controlled substances or paraphernalia</i>  <i>Possession/use of alcohol</i>  <i>(Also see Alcohol and Drug Policy)</i>	<ul style="list-style-type: none"> <li>Police action</li> <li>Medical examination, including blood and/or urine testing</li> <li>Three to five days out-of-school suspension</li> <li>Referral to SAC</li> <li>Parent conference w/administration</li> <li>Additional disciplinary action for co-curricular participation will apply</li> </ul>	<ul style="list-style-type: none"> <li>Police action</li> <li>Medical examination, including blood and/or urine testing</li> <li>Five days out-of-school suspension</li> <li>Principal's hearing</li> <li>Additional disciplinary action for co-curricular participation will apply</li> </ul>	<ul style="list-style-type: none"> <li>Police action</li> <li>Medical examination, including blood and/or urine testing</li> <li>Out-of-school suspension</li> <li>Superintendent's hearing</li> <li>Additional disciplinary action for co-curricular participation will apply</li> </ul>
<i>Harassment</i> <i>Bullying</i> <i>Hazing</i>	<ul style="list-style-type: none"> <li>All incidents must be reported immediately to the building principal or assistant principal.</li> <li>If appropriate, the administration may notify the parent/guardian of the alleged pupil(s) who may be, or was, the victim of harassing, bullying or hazing behavior and the pupil(s) who may or did the harassing, bullying or hazing.</li> <li>Affirmative Action Officer notified by administration.</li> <li>Affirmative Action Officer may notify parent/guardian of those involved.</li> <li>Affirmative Action Officer investigates complaint and determines if harassing, bullying or hazing behavior was present.</li> <li>If said behavior has occurred, the administration shall take corrective action as specified in the student discipline policies and regulations.</li> <li>Police contact, if warranted.</li> <li>Additional disciplinary action for co-curricular participation will apply.</li> </ul> <p>NOTE: Nothing in Board of Education Policy and Regulation on harassment or bullying precludes the building principal or designee from taking immediate disciplinary action in order to maintain the health, safety and welfare of staff and/or students.</p>		

- Any action occurring off school grounds at any time that has the potential of affecting the safety, order and discipline of the school will warrant administrative intervention and action. The penalties may be exceeded, if in the judgment of the administration and the circumstances so warrant. Additional actions could include removal or exclusion from participation in student activities (i.e. school trips, class trips, assemblies, teams and clubs, leadership positions, proms, special events, the National Honor Society,



award presentations, graduation year activities, commencement exercises, etc.) temporary or permanent loss of privileges, central detention, suspension and expulsion.

- Beyond the third disciplinary action, the administration may exceed these penalties if, in its judgment, the circumstances so warrant. Additional actions could include those indicated in the above note.
- Depending upon the nature and severity of the offense, the disciplinary action taken at any occurrence may exceed those indicated. Additional actions could include those stated above.

## **DRESS GUIDELINES**

Students should dress appropriately for school.

## **DRUG ABUSE POLICY AND PROCEDURES (ABSTRACT)**

The Board prohibits the use, possession, and/or distribution of any drug, alcohol, tobacco, or steroids on school premises, at any event away from the school premises that is sponsored by this Board, and on any vehicle provided by this Board transporting students to and from school or any school activity. Compliance with a drug-free standard of conduct at all school functions is mandatory for all students. Students suspected of being involved with drugs, alcohol, tobacco, or steroids will be identified, evaluated, and reported in accordance with the law. Assessment will be provided by individuals who are certified by the New Jersey State Board of Examiners as substance awareness coordinators or by individuals who are appropriately certified by the New Jersey Board of Examiners and trained in alcohol and other drug abuse prevention. A student who uses, possesses, or distributes drugs, alcohol, tobacco, or steroids on school premises or while attending a school-sponsored activity, will be subject to discipline, which may include suspension or expulsion, and may be reported to appropriate law enforcement officers. Students suspected of involvement with drugs, alcohol, or steroids will be offered appropriate treatment and remediation. Treatment services for students who are affected by alcohol or other drug use will be provided by individuals who are certified as substance awareness coordinators or who are otherwise appropriately trained in drug and alcohol prevention, intervention, and follow-up. The complete policy/procedure can be obtained in the Board of Education Office, file code 5131.6.

## **EMERGENCY SCHOOL CLOSINGS**

In the event it becomes necessary not to open school because of inclement weather or other emergencies, you will receive a phone message through School Messenger. Be sure to sign up for notifications.

## **EXTRA HELP**

Extra help is available before and after school or by special arrangement. Students should contact the teacher to make these arrangements.

## **FIRE DRILLS**

During a fire alarm, everyone must exit the building. Once outside, everyone is to wait for an "All Clear" bell or an announcement that an Emergency Fire Drill is in effect. If an Emergency Fire Drill is announced, everyone must leave the building and will then be informed to report to their specified areas (Auditorium or Gym).

## **FLAG SALUTE**

New Jersey law requires all persons to show respect for the flag of the United States of America.

## **GRADING POLICY FOR RIVER DELL HIGH SCHOOL**

The passing grade for all subjects is 65. The final grade is computed by **doubling each marking period, adding the final exam, and dividing by 9. If there are no exams, the sum is divided by 8. In half year courses, the sum is divided by 4.** For the first two marking periods of a yearlong course and for the first marking period of a semester course, grades entered on the report card cannot be lower than 40. All subsequent grades may be as low as 0.

## MINIMUM GRADUATION REQUIREMENTS FOR GRADES 9 - 12

In order to be graduated from River Dell High School and receive a state-endorsed board of education diploma, a pupil must:

- A. Pass all High School Proficiency Assessments (HSPA)
- B. Complete 120 credits that include the following:
  1. Four years of English
  2. Three years of social studies
  3. Three years of science
  4. Three years of mathematics
  5. Two years of the same foreign language
  6. Four years of physical education/health/driver education
  7. Ten credits of visual/performing arts and practical arts requirement can be met through all art courses, all technology courses, all business courses, drama/public speaking, or TV Media. **Effective with the Class of 2008, five credits of visual/performing arts and five credits in career education and consumer, family, and life skills, or vocational-technical education and five units of computer education.**
  8. One-half credit year of Career Exploration and Development which will be infused into a variety of subject areas.

## HALL PASS

Students must complete a digital hall pass after gaining permission to leave class from the teacher. Student must submit another form when returning to the classroom.

## HUMAN RELATIONS

(Anti-Racial and Ethnic Discrimination and Prejudice)

The River Dell Regional High School District subscribes to a culture that promotes mutual respect, acceptance, teamwork, and productivity among people who are diverse in race, ethnicity, religious beliefs, gender, age, physical abilities, and other perceived differences. The district recognizes diversity as a resource to be celebrated, never assaulted.

Any instance of intolerance or harassment of an individual because of perceived differences detracts from learning. Acts of intolerance, harassment, individual references to the origin or identity of one individual, represent an infringement upon the rights of all people. Administrators, staff, and students must be aware of and sensitive to the presence, feelings, and needs of minorities. The district will not tolerate acts of discrimination and/or racial or ethnic intimidation by the district staff or by its students. Findings of such discriminating acts will result in disciplinary action.

The following information provides definitions of PREJUDICE and DISCRIMINATION:

**Prejudice:** To form opinions in advance, without taking the time and care to judge one fairly. To prejudge a person in advance because of his/her race, religion, nationality, or sex.

**Discrimination:** Displaying in an unfair manner difference in attitude or treatment to a particular person or persons because of his/her differences.

Examples of Prejudice and Discrimination:

- Name calling
- Subtle references to race
- Prejudging races
- Graffiti
- Teasing
- Telling racial or ethnic jokes

If a student hears about, witnesses, or is a victim of any act(s) of prejudice or discrimination he/she should report it to a staff member/administrator with whom the student feels comfortable. The staff member in turn will refer it to the building principal. The principal will direct an investigation and assure the implementation of appropriate consequences for every instance.

## IDENTIFICATION CARD

All students and staff must carry a school picture ID with them at all times while on school grounds.

## **ILLNESS DURING SCHOOL HOURS**

Students who become ill during the school day must report to the Nurse's Office or, in her absence, the Main Office. If the student is too ill to remain in school, a parent/guardian will be called and asked to pick up the child. Students must not make this decision independently. Leaving school without permission constitutes truancy.

If you become ill during your time at vo-tech or on the bus returning from vo-tech, you must report to the nurse, or in her absence, to the main office.

**Any student who is dismissed due to illness MUST sign out in the nurse's office before leaving the building. A parent must come to the security office to sign out the student.**

## **IMMUNIZATIONS**

The requirements of the New Jersey State Health Code (NJAC 8:57-4.16), state that all pupils attending grades 9-12 be immunized with the Hepatitis B Vaccine. Documentation from the student's physician must be submitted to the Health Office. Students without such documentation are to be excluded from school as per State Law.

## **INJURING SCHOOL PROPERTY – PARENTAL LIABILITY (STATE LAW)**

Any pupil who shall cut, deface, or otherwise injure any schoolhouse, furniture, fences, outbuildings, or other property of the school shall be liable to suspension and punishment, and his/her parents or guardian shall be liable for damages to the amount of injury to be collected by the Board of Education in any court having jurisdiction, together with the costs of the action. Students eighteen years of age or older will be held responsible for the cost of damages as mentioned above.

## **INSURANCE**

Accident insurance is available on a voluntary basis for a premium paid by your family. Insurance forms are available in the school business office early in the school year.

## **A.H.E.R.A.**

### **Inspection and Management Asbestos Report**

The River Dell Regional School District is in complete compliance with all regulations of the Environmental Protection Agency. Asbestos Management Plans have been developed for both the middle and senior high schools by Atlantic Environmental Inc. of Dover, NJ. The reports are available for inspection and review in the Business Office. The reports for both buildings state that "in all occupied spaces, the asbestos is in excellent condition and can remain in place requiring only operations and maintenance (O & M) procedures." The entire maintenance staff has been trained in the proper handling and maintenance of asbestos and asbestos containing materials. Every effort is being made to safeguard staff, students, and visitors. Also, procedures have been developed to inform all contractors and service technicians who may come in the proximity of a designated area.

## **A MODEL INTEGRATED PEST MANAGEMENT POLICY FOR NJ SCHOOLS**

The New Jersey School Integrated Pest Management Act of 2002 requires schools to implement a school integrated pest management policy.

The law requires the superintendent of the school district, for each school in the district, the board of trustees of a charter school, and the principal or lead administrator of a private school, as appropriate, to implement Integrated Pest Management (IPM) procedures to control pests and minimize exposure of children, faculty, and staff to pesticides. River Dell High School shall therefore develop and maintain an IPM plan as part of the school's policy.

### **Integrated pest management procedures in schools**

Implementation of IPM procedures will determine when to control pests and whether to use mechanical, physical, cultural, biological or chemical methods. Applying IPM principles prevents unacceptable levels of pest damage by the most economical means and with the least possible hazard to people, property, and the environment.

Each school shall consider the full range of management options, including no action at all. Non-pesticide pest management methods are to be used whenever possible. The choice of using a pesticide shall be based on a review of all other available options and a determination that these options are not effective or not reasonable. When it is determined that a pesticide must be used, low impact pesticides and methods are preferred and shall be considered for use first.

### **Development of IPM Plans**

The school IPM plan is a blueprint of how River Dell High School will manage pests through IPM methods. The school IPM plan states the school's goals regarding the management of pests and the use of pesticides. It reflects the school's site-specific needs. The IPM plan shall provide a description of how each component of the school IPM policy will be implemented at the

school. For Public schools, the Local School Board, in collaboration with the school building administrator (principal), shall be responsible for the development of the IPM plan for this school. For Charter schools and non-public schools, the development of the IPM plan shall be the responsibility of the Board of Trustees or the Principal or Lead Administrator.

### **IPM Coordinator**

The River Dell Board of Education shall designate an integrated pest management coordinator, who is responsible for the implementation of the school integrated pest management policy.

### **Education/Training**

The school community will be educated about potential pest problems and IPM methods used to achieve the pest management objectives.

The IPM Coordinator, other school staff and pesticide applicators involved with implementation of the school IPM policy, will be trained in appropriate components of IPM as it pertains to the school environment.

Students, parents/guardians will be provided information on this policy and instructed on how they can contribute to the success of the IPM program.

### **Record Keeping**

Records of pesticide use shall be maintained on site to meet the requirements of the state regulatory agency and the school board.

Records shall also include, but are not limited to, pest surveillance data sheets and other non-pesticide pest management methods and practices utilized.

### **Notification/Posting**

The River Dell Board of Education of River Dell High School is responsible for timely notification to students' parents or guardians and the school staff of pesticide treatments pursuant to the School IPM Act.

### **Re-Entry**

Re-entry to a pesticide treated area shall conform to the requirements of the School IPM Act.

### **Pesticide Applicators**

The IPM coordinator shall ensure that applicators follow state regulations, including licensing requirements and label precautions, and must comply with all components of the School IPM Policy.

### **Evaluation**

Annually, for public schools, the Principal will report to the local school board on the effectiveness of the IPM plan and make recommendations for improvement as needed. For non-public schools and charter schools, the Lead Administrator or Principal shall report to their respective governing boards on the effectiveness of the school IPM plan and make recommendations for improvement as needed.

The local school board or other respective governing boards directs the Principal or Lead Administrator to develop regulations/procedures for the implementation of this policy.

### **Authorizing Regulatory References**

The School Integrated Pest Management Act of 2002

N.J.A.C. Title 7 Chapter 30 Subchapters 1-12

Pesticide Control Act of 1971

## **LEAVING PROPERTY**

River Dell High School is a closed campus except for Seniors with permission during lunch. Students may not leave the property without an early dismissal pass. Penalties include detentions, restricted lunches and suspensions. Students are not permitted to leave the building and go to their cars, without permission. This includes cars in the parking lot.

## **LIBRARY MEDIA CENTER**

Your school library media center is open from 7:30 AM until 4 PM., and until 3:00 PM on Fridays. Students may use the LMC during free periods, lunch, or during class time with permission from the teacher. A wide variety of resources and

services are available, including college search programs, online databases and electronic reference materials, and interlibrary loan. After your initial orientation the librarian is happy to work with you on any research needs.

Most materials circulate for a two week loan period. Loss of borrowing privileges results when an item is overdue, with a fine collected on late overnight or interlibrary loan materials. Details are available in the library. Your student ID number is required in order to borrow materials.

Your LMC is a welcoming, relaxed place in which to conduct research, do homework, or just enjoy a magazine. While quiet conversations are allowed, please remember that an atmosphere conducive to study must be maintained for those

needing a quiet place to work. Food and beverages are to be finished before entering the LMC. No student should be permitted in the LMC without a pass from his/her teacher unless the student has unassigned time.

## LOCKERS

**Lockers will be assigned to all incoming freshmen.** Upper classmen may request a locker as needed. The school will issue a combination for the locker and **STUDENTS MAY NOT PUT PERSONAL LOCKS ON LOCKERS.** Please remember these rules:

1. One locker per student.
2. Always make sure that your locker is locked. Test it before walking away.
3. You may go to your locker before school, before and after lunch and after school.
4. **Do not keep valuables or cash in your hall and gym lockers.**

***Please take notice that this locker is the property of the River Dell Regional Board of Education.*** School Officials shall conduct random inspections of school lockers and your locker could be searched at any time without notice. Placing any substance, objects or materials in this locker which are prohibited by law or by school rules, may subject you to serious disciplinary penalties. The administration will ensure that all lockers are locked at all times.

In August, 1983, the New Jersey Supreme Court (pg. 17, NJ v Engerud), "...When a school official has reasonable grounds to believe that a student possesses evidence of illegal activity or activity that would interfere with school discipline and order, the school official has the right to conduct a reasonable search for such evidence." This notice is placed in this locker to clearly state that the school officials of River Dell do inspect lockers in order to insure compliance with school regulations.

## LOST AND FOUND

Books, articles of clothing, jewelry, eyeglasses, and other items which are found should be brought to the Custodial Office. Likewise, if you have lost any such item, check to see if the item has been turned in. The Office will retain lost and found items for up to 60 days. Whenever possible you should label your belongings with your name.

## LUNCH

Seniors may leave campus during lunch **WITH WRITTEN** approval of their parents/guardian. All 9th, 10th and 11th graders are **NOT** permitted to leave the campus. Students must stay on the west side of the building during lunch. Students who leave campus illegally may forfeit lunch for a supervised study/detention where lunch may be consumed. During lunch, the guidance department is available for student conferences. The library is also open and students may also use the computer rooms.

THE DO'S & DON'TS OF LUNCH:

- \* Do clean up after yourself and remember to recycle.
- \* Do keep your voice at a reasonable level.
- \* Students are not permitted in unauthorized area.

## ON-LINE COURSES

All on-line courses taken for credit by the River Dell School District must be approved by the School Principal. The District is not responsible for any of the associated costs of such courses, which are solely the responsibility of the student and his/her parents/guardians. All on-line courses are subject to the following restrictions:

- A. A student is not allowed to take an on-line course for credit recovery during the school year for a course they are about to fail. The student must wait until the school year ends and take the course during the summer either on-line or at summer school. In either case the responsibility for the cost remains with the student and his/her parents/guardians.
- B. A student is not permitted to take an on-line course in place of those offered by the River Dell School District, unless the course does not fit into their schedule.
- C. A student may take an on-line course for enrichment during the school year.

## PARKING

Parking is a SENIOR PRIVILEGE. Since there are more seniors than spaces, parking spaces will be available on a first come first serve basis. Parking is by permit only. New Parking Permits may be purchased during the first week of school. Licensed drivers are eligible.

In order to receive your parking permit, you must submit a copy of a current driver's license and current registration with the application for parking privileges. Your parent/guardian must complete the parking permission form. The cost of the parking decal is \$5.00 paid annually. If the permit sticker is not displayed, the student's right to park will be taken away. The

school and its officials reserve the right to enforce the traffic rules on the grounds and to prohibit the use of automobiles, if necessary.

There is NO PARKING in yellow spaces, by yellow painted curbs and white painted curbs (VISITORS). Seniors who violate parking rules and regulations are subject to disciplinary action. Underclassman cannot park in designated senior parking spots. Vehicles parked on school property are subject to administrative searches if there is reasonable cause to believe that within the vehicle there may be weapons, contraband or illegal substances.

Any car illegally parked or parked on school grounds without a River Dell Parking Permit will be subject to a ticket from OPD.

## PASS/FAIL OPTION

Students may select a one year elective course or two half year (one each semester) elective courses per year on a pass/fail option with teacher approval. **Applications for pass/fail are due by October 6, 2023 for the 1<sup>st</sup> semester, and March 1, 2024 for the 2<sup>nd</sup> semester.** Course requirements for graduation cannot be taken Pass/Fail.

## PRINCIPAL'S LIST AND HONOR ROLL

The PRINCIPAL'S LIST and HONOR ROLL are determined each marking period. The student's unweighted numerical grade point average (GPA) for the marking period is used in determining eligibility.

**PRINCIPAL'S LIST** - Those named to the Principal's List must have an unweighted GPA 94.5+

**HONOR ROLL** - Those named to the Honor Roll must have an unweighted GPA 90 to 94.5

PA CALCULATION –			(Grade Points)
COURSE	GRADE	CREDIT	GRADE x CREDITS
Math	80	5	400
Science	90	7	630
Phys. Ed.	83	2.5	207.5
		14.5	1237.5
GPA = $\frac{\text{Sum of Grade Points}}{\text{Sum of Credits}}$			= $\frac{1237.5}{14.5} = 85.3$

## PUPIL PROMOTION

The policy of the River Dell Board of Education is that annual promotion of a student from one grade to the next will be determined on the basis of the student's academic progress. Tangential considerations for promotion (in addition to academic achievement) are factors such as effort, social growth, and attendance record. For promotion in grades 9-12, the following accumulation of credits is used as a guideline:

Grade 9 to 10 = 30 credits

Grade 10 to 11 = 60 credits

Grade 11 to 12 = 90 credits

## ROTATION/DROP SCHEDULE

The rotating schedule operates on a four day cycle. Each day is assigned a letter, A, B, C & D. Once you receive your schedule, make certain that you know each day's letter. Signs indicating the day's letter are posted throughout the building and each classroom has a large poster-sized calendar that shows the classes that meet on each letter day.

## SECURITY

Outside doors will be closed and locked at 8:00 AM. Any student arriving after that time must go to the Main Lobby or entrance for access into the building. After 4:00 PM, the Main Entrance and Commons entrance will be the only entrances opened. Security cameras operate in all public areas.

## SEXUAL HARASSMENT

It is the policy of the River Dell Board of Education to maintain a learning and working environment that is free from sexual harassment. Conduct constituting sexual harassment shall be grounds for disciplinary action.

Sexual harassment shall consist of unwelcome sexual advances, request for sexual favors, verbal or physical conduct of a sexual nature carried on by a staff person, a student, or a Board member.

The Principal should be contacted immediately. If additional help or advice is needed, the Affirmative Action Officer should be called.

## **SIGN OUT**

**No student should leave the building at any time without first reporting to the attendance office and signing out.** If a parent or other adult is picking a student up from school he/she should come into the building and sign the student out. Any student needing to leave school early must present a note to the attendance office. The note must contain a reason and telephone number for verification.

## **SMOKING**

The Board of Education prohibits smoking/vaping and the use of tobacco products in any area of the school buildings/grounds including, but not limited to the parking lots, grassy areas and athletic fields.  
Consequences: See Standard Discipline Guidelines.

## **STUDENT ASSISTANCE PROGRAM**

The school's primary responsibility is to educate students; however, we have learned that if a student uses mind-altering chemicals, is depressed, or feels hopeless, that student cannot learn effectively. This is why the administration and faculty instituted a student assistance program which gives us the unique opportunity to identify and help students who exhibit high risk behavior. It is an intervention and referral program, not a treatment program.

## **SPECTATOR CONDUCT AT ALL ATHLETIC EVENTS**

1. Noisemakers are prohibited in the gym.
2. Silence is requested while an opposing player is shooting a foul shot.
3. Applauding is encouraged when an injured player of the opposing team leaves the game;  
when an opposing player who fouls out leaves the game; in appreciation of a well done cheer by the cheerleaders of the opposing team.
4. Silence is requested when the cheerleaders of the opposing team are on the floor performing organized cheers.
5. Booming has no place at an athletic contest, no matter what the circumstances are.
6. Spectators directing abusive or irritating remarks or cheers at the officials, opposing players, or opposing spectators, will be ejected from the gymnasium.
7. Try to promote the good image of your school by conducting yourself accordingly.
8. Root FOR THE HAWKS!

## **SUBSTANCE ABUSE POLICY FOR SCHOOL ACTIVITIES, INCLUDING INTERSCHOLASTIC ATHLETICS**

### **VOLUNTARY RANDOM DRUG/ALCOHOL TESTING PROGRAM**

The Board encourages its students to refrain from the illegal consumption of controlled dangerous substances and alcohol. In order to promote a drug-free lifestyle, the

Board has instituted a voluntary random drug/alcohol testing program for its high school students (grades 9 through 12). The program is designed to ensure that:

- A. High school students are given an opportunity to join, along with their peers, a voluntary drug/alcohol prevention program.
- B. Parents are given a vehicle to encourage their students to remain drug and alcohol-free.
- C. Students are given the opportunity to unite and take a collective stand against substance abuse.

Student participation in extracurricular activities and student parking on the high school campus are privileges and are voluntary. Students who choose to avail themselves of these voluntary privileges shall, as a prerequisite, be subject to random drug and alcohol testing. While enrollment in the random drug/alcohol testing program is voluntary, students who choose not to enroll may not participate in any extracurricular activities and may not park on campus.

Each student enrolling in the voluntary random drug/alcohol testing program pursuant to this policy shall be assigned a confidential identification number and shall be subject to random drug/alcohol testing as

administered by the Board's Substance Awareness Coordinator. Testing shall take place each week throughout the school year, with a random selection of participating students tested on randomized dates. Each participating student's identification number shall be placed into a pool and shall be randomly selected throughout the year.

All testing shall be under the auspices of an independent laboratory. Selected students shall provide urine samples while at school in laboratory-supplied, labeled, and sealable containers. All samples shall be sent to the laboratory for testing. Procedures governing the administration of such tests shall be set forth in regulations developed by the Chief School Administrator and/or her designee(s).

Students enrolled in the program who test positive for the first time shall not be subject to discipline. However, such students shall be medically excluded from school for up to ten (10) school days, and attendance at school shall not resume until a written report, including a non-diluted, negative chemical screening analysis, has been submitted to the parent/guardian of the student, the Principal and the Chief School Administrator from a physician who has examined the student to diagnose alcohol or drug use. The report shall certify that the student is chemically free and is physically and mentally able to return to school. In addition to the above, the student and his/her parent/guardian shall be required to participate in an administrative conference with the Substance Awareness Coordinator and shall undergo an assessment, if so required by the Substance Awareness Coordinator, prior to resuming attendance at school. Students enrolled in the program who test positive a second time or more shall be subject to such disciplinary measures and procedures as are set forth in Board policies 5131 Conduct/Discipline and 5131.6 Substance Abuse.

A student shall be deemed to have tested positive when:

- A. The urine sample submitted to the laboratory returns with a positive test for controlled dangerous substances or alcohol;
- B. A urine sample submitted by the student has been tampered with, including but not limited to, the use of a masking agent;
- C. A student refuses to submit to the urine test.

In order to enroll in the program, students and their parents/legal guardians shall jointly sign a contract annually wherein they agree to abide by the rules of the program. Students desiring to discontinue their membership in the program must provide the Board with a written document signed by both the parent/guardian and the student.

#### Consequences for a Positive Result

##### **1<sup>st</sup> Offense**

- Students will be removed from participation in any athletics, co-curricular activities, clubs, parking or other programs for a period of 2 weeks.
- The student will be referred to the Student Assistance Counselor (SAC) for referral to an appropriate program. The family will be responsible for the cost.
- Student must be evaluated by a physician.
- Student must submit a negative urine within the monitoring period in order to continue participation.

##### **Future Incidents**

- Any student submitting a second positive will be removed from competition for three months and/or loss of student activities privileges.
- SAC will refer student for an evaluation for a drug treatment program.
- Any student submitting a third positive will be removed from all privileges for one year and evaluated for participation in a drug and alcohol program.
- All offenses are cumulative for four years.

Parents, students and community members may obtain the complete substance abuse policy for school activities and interscholastic athletics from the superintendent or building principals. The policy includes the procedure for distributing training rules, parent involvement, violation components, consequences and the appeal process.

## **SUSPENSIONS**

A student may be suspended: IN SCHOOL – for a full/part day. The student will be responsible to bring school work to the suspension. No headphones or electronic equipment will be allowed. OUT OF SCHOOL – for a full/part day. The student is



not to be in the building during this time and is responsible for all work missed. Work is to be made up within 48 hours of the suspension.

Any student suspended out of school within a particular school year, is NOT ELIGIBLE TO RUN FOR ANY CLASS/SGO OFFICE during that year. The student is also ineligible for athletic/club/production/ music extracurricular participation on the day of the in or out of school suspension.

## **TRIPS**

Any student going on a school sponsored trip must turn in a parental permission slip before leaving on the trip. The teacher sponsoring the trip will distribute the consent form to the students. Teachers should submit names of students to the Attendance Officer/Vice Principal/Principal one week prior to the trip for review. All class work must be made up. Students should ensure that they are maintaining a good attendance record before planning to participate in the trip. The attendance officer will inform the teacher of any student's flagrant absences. All students must adhere to all school policies (Drug, Tobacco, etc.) that are in effect and students are expected to follow guidelines set forth by each advisor. Students with poor attendance and discipline records may not be allowed to attend trips.

## **TRUANCY**

Any unauthorized absence from the school day shall be considered a truancy. Any student leaving school grounds without following the Early Dismissal Policy will be considered truant from those classes. The consequence for truancy will be suspension and a zero for work missed.

## **VISITORS/GUESTS**

All visitors must sign in at the front entrance and have a planned appointment. ID must be shown.

## **WITHDRAWING FROM A CLASS**

Students must have approval from their counselor, administration and parent/guardian to drop a course once enrolled. The following dates apply to the recording of a dropped course on a student's transcript:

### **Full Year Course:**

Last day to drop w/no record on transcript – November 8<sup>th</sup>

Dropped between November 9<sup>th</sup> and January 19<sup>th</sup> will be recorded as WF or WP

Dropped beginning January 20<sup>th</sup> will be recorded as a zero (0) and calculated into the student's overall GPA

### **First Semester Course:**

Last day to drop w/no record on transcript – October 6<sup>th</sup>

Dropped between October 7<sup>th</sup> and November 8<sup>th</sup> will be recorded as WF or WP

Dropped beginning November 9<sup>th</sup> will be recorded as a zero (0) and calculated into the student's overall GPA

### **Second Semester Course:**

Last day to drop w/no record on transcript – March 1<sup>st</sup>

Dropped between March 2<sup>nd</sup> and March 28<sup>th</sup> will be recorded as WF or WP

Dropped beginning March 29<sup>th</sup> will be recorded as a zero (0) and calculated into the student's overall GPA

## **WITHDRAWING FROM SCHOOL**

If you plan to withdraw from River Dell High School for any reason, you should initiate the process with your guidance counselor.

## **WORKING PAPERS**

Every child between the ages of 14 and 18 is required to have working papers in order to be legally employed in New Jersey. Working papers must be obtained online only.

## **STUDENT GOVERNMENT AND CLASS ADVISORS**

**SGO Advisor** - Ms. Cuccio-Morris

**CLASS OF 2024 Advisor** – Ms. Kiel

**CLASS OF 2025 Advisor** – Ms. Arlak

**CLASS OF 2026 Advisor** – Ms. Schiff

**CLASS OF 2027 Advisor** – Ms. Kantanas

## **ADMINISTRATION**

### **Regional Administration**

Dr. James Albro, Superintendent

Mr. Vito DeLaura – Assistant Superintendent of Curriculum & Instruction

Mrs. Trude Engle, Business Admin./Board Secretary

### **High School Administrators**

Mr. Brian Pepe, Principal

Ms. Tiffany Correa, Assistant Principal

Mr. Brandon Flanagan, Assistant Principal

### **Directors/Supervisors**

Ms. Jennifer Ali, Supervisor of Math

Mr. James Cooney, Director of Special Services

Mr. Denis Nelson, Director of Athletics

Dr. Lisa Torres, Supervisor of English & Social Studies

Mr. Marc Wachter, Chief Information, Technology & Infrastructure Officer

### **Guidance**

Ms. Erin Kirkby, Director of Student Personnel Services

Ms. Jaclyn Amadeo, Counselor

Ms. Rachael Anderson, Counselor

Mr. Brian DiUbaldo, Counselor

Ms. Jeanine Farfalla, Counselor

Ms. Lauren Garcia, Counselor

### **Special Services**

Ms. Christina Barkachi, Speech/Language Therapist

Ms. Mara Campbell, School Psychologist

Ms. Alison Donoghue, Social Worker

Ms. Pamela Kosten, Learning Disabilities Specialist

Ms. Gracemarie Lamparillo, Learning Disabilities Specialist

Ms. Denice Trocolar, School Psychologist

Mr. Derek Giorgio, Student Assistance Counselor

### **Board of Education**

Mr. Albert Graef, President

Ms. Stephanie Hartman, Vice President

Ms. Tracey Ellen Ehalt

Ms. Annette Farelli

Mr. Alan Feigenson

Ms. Barbara Kuchar

Mr. Douglas Kupfer

Ms. Claudia O'Neill

Mr. John Samuel

## FACULTY AND STAFF

### Art

Angela Annetchino  
Saratheresa Bartelloni  
Mercedes Faunde  
Matthew Small  
Anthony Traina

### Business Education

Tammy Lenihan  
Peter Pavone  
Kelli Shill

### English

Susan Carney  
Jennifer Cuccio-Morris  
Lauren DelPiano  
Steffan DelPiano  
Suzanne DiRenno  
Desiree Ferrandi  
Dana Maczuga  
Kathleen McGinley  
Brian Reich  
Danielle Russo  
Lisa Schiff  
Lindsay Silverman  
Sharon Vogt

### ESL

Jennifer Jarusiewicz

### Mathematics

Kimberly Clausi  
Allison Coca  
Laura Haemmerle  
Kear Halstater  
Sarah King  
William Kleinfelder  
Tricia Metts  
Hema Rampersad  
Kimberly Simunovich  
Emily Sullivan  
Kerri Volmar  
Maura Wallace

### Music

Justin Vitetta  
Jeff Wilson

### Physical Education

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Michael Garibell  
Steven Iafrate  
Andrea Lauterback  
Kevin Looram  
Maureen Nolan  
Ronald VanSaders

### Science

Chiara Brandoni  
Mary Ceppaglia  
Chin Chu  
Ellen DeRosa-Hill  
Michele DeVincenzo

Nicholas Drywa  
Lori Dunn  
Edward Houston  
Andrea McNamara  
Joo Meang  
Ross Pohling  
Ashley Warner

### Social Studies

Glen Coleman  
Sammy Halabi  
Lauren Hartman  
Lucia Lauterhahn  
Michael O'Toole  
Dennis Sasso  
Liz Stiles  
Lauren Weber  
Matthew Winchell

### Special Education

Samantha Altman  
Katherine Arlak  
Casey D'Elia  
Sara Ferris  
Allison Fontan  
Victoria Kantanas  
Maureen Kiel  
Matthew Lynn  
Pamela LoPilato  
Christopher Meo  
Thomas Nolan  
Kevin Reilly  
Jessica Rickershauser  
Olga Sagalchik  
Michael Tota  
Michael Urso  
Marissa VanTol  
En-Tseh Wang

### World Languages

Kathryn Annetchino  
Claudia Cachique  
Victoria Duran  
Ming Ho  
Anthony Loria  
Erika Major  
Heather Perin  
Kevin Reilly  
Yomaira Tarifa  
Maria Uzzi

### Teacher Aides

Nicholas Baranello  
Anthony Castora  
Maryellen Kleinberg  
Christopher Koble  
Beth Krupka  
John Oberlander  
Alycia Russell  
Jamie Smith  
Ashna Tolani  
Ian Tolotti

### Guidance Counselors

Jaclyn Amadeo  
Rachael Anderson  
Brian DiUbaldo  
Jeanine Farfalla  
Lauren Garcia

### Child Study Team

Christina Barkachi  
Mara Campbell  
Alison Donoghue  
Pamela Kosten  
Gracemarie Lamparillo  
Denice Trocolar

### Librarian

Barbara Connolly

### School To Work/Senior Options

Jennifer Luberto

### Student Assistance Counselor

Derek Giorgio

### Nurse

Krista VanWettering

### Athletic Trainer

Angela Sterzer

### Security

Michael Hirsch  
Lewis Steccato

### Attendance

Lynne Ioele

### Job Coach

Deborah Emery

### Admin. Assistants

Lisa Corcoran  
Debra Hoock  
Lynne Ioele  
Jane Neary  
Aileen Norton  
Yanira Obeso  
Michele Puentes  
Barbara Rodak